**IT Division Report**

**February 2023**

**Last Month’s Activities**

* IT Division / LP of Illinois IT section Policy Manual
	+ Draft and revision of motions to revise IT Division Policy Manual
	+ Draft and revision(s) of motion to separate IT Operations procedural manual from LP of Illinois policy manual and require ExComm review of changes to procedural operations
	+ Adopted w/o objection 2/21/23
	+ Provide final documents to secretary
	+ Share documents securely from OneDrive
* Candidate training events web page and registration for March 11
* Work with Political division/Ballot Access (B Redpath) on compiling post-census Legislative District data for Board Sustaining members for the purpose of merging with CRM for the larger data set
* Publicizing and attending State IT Admins regular call

**Open items:**

* Managing Voter database import/export format for entire LP of Illinois database
	+ Working with other State Admins on a layer field template
	+ Progress made as a field mapping data structure that works has been offered by my Peer in Arizona Eric Fowler
	+ Identify Sec of State voter data source/structure
* Gather insights from chapters/ Board members on secure document management platform and conferencing platform

**Budget**

* No new monthly charges billed/ expended

**Upcoming Plans / Priorities**

* Work with Ops / test out procedural steps for new BoD / SCC appointees
* Evaluate New or improved Conferencing and modernize document sharing / management platform
	+ May include inviting potential vendors to IT Division calls/ BoD calls
* Identify Website Director / volunteer(s)

**Initial informal IT Division + volunteers call**s

* Resume calls after new LP of Illinois Chair is named
* Gather recommendations for Unified communications and document management platforms