**IT Division Report**

**January 2023**

**Last Month’s Activities**

* IT Division recruitment / information tour
	+ Peoria / Tazewell County
	+ DuPage County
	+ McLean Cty
* Political Division Director added to CRM/Email access

**Open items:**

* Drafted motions for Feb meeting adoption of revised Policy Manual and IT Operations Procedure manual.

**Budget**

* New AWS charges of $0.59

**2023 Plans / Priorities**

* Sharing redlined version of proposed Policy Manual changes to dated 2019 version of IT Division section.
* New or improved Conferencing and modernize document sharing / management platform

**Initial informal IT Division + volunteers call**s

* 6 Attendees on January IT Division information session calls

**Drilldown: IT Roles and Resources Policy Manual updates** [shorten; simplify many changes from last 2019 version]

* + Define roles
	+ Include NDA in procedure workflow (Ops)
	+ Eliminate mention of “retired IT roles
	+ Replace Appendix E with IT Operations Policy subject to Exec Committee updates