**IT Division Report**

**December 2022**

**Last Month’s Activities**

* Budget approval
* Updated 2023 Local Candidates on lpillinois.org
* Delivered CRM reports to Field Ops

**Open items:**

* No open items from December

**Budget**

* New AWS charges of $2.36

**2023 Plans / Priorities**

* Update Policy Manual (planning to recommend for Feb BoD meeting ; see below)
* Visit chapters / fill volunteer roles
* State visits (Peoria/Tazewell / McHenry/ FVLP/ McLean)

**Initial informal IT Division + volunteers call**s

* Next calls scheduled January 18 & 22nd 2023
* Identify IT needs from Chair/VC and other Div Directors

**Drilldown: IT Roles and Resources Policy Manual updates** [shorten; simplify many changes from last 2022 version]

* + Define roles
	+ Include NDA in procedure workflow (Ops)
	+ Eliminate mention of “retired IT roles”
	+ Etc.